

**NOTICE OF RICHMONDSHIRE MUSEUM THIRD ANNUAL GENERAL MEETING 2019/20****Format and procedures for this AGM**

The Annual General Meeting scheduled for 27<sup>th</sup> May 2020 was postponed due to Covid19 pandemic restrictions. Reconvening is in accordance with the Museum Constitution 12(1). Government guidance on Annual General Meetings allows meetings to take place without the Member's ability to attend in person and permits flexibility using a range of formats. We believe a postal and email meeting most appropriate to our membership.

**The Annual General Meeting will take place on the 26<sup>th</sup> August 2020 1300hrs at Richmondshire Museum with attendance only by the Chair of Trustees and one other Member both to adjudicate and minute.**

Resolutions to be moved will be: -

- Acceptance of the minutes of the second AGM 29<sup>th</sup> May 2019.
- Acceptance of the Financial Report for 2019/20.
- Acceptance of the Reports to the AGM.
- Election of office holders.
- Any resolutions properly proposed in accordance with the Museum Constitution 11(1 & 2).

Particulars of any resolution properly proposed and seconded for consideration at the AGM are to be submitted by post or email to the Museum by 14<sup>th</sup> August 2020. Resolutions so proposed will be decided by postal and email vote with voting information sent out to be received by 19<sup>th</sup> August and returned to the Museum by 25<sup>th</sup> August 2020. Where no votes are received against or for a resolution acceptance of the status quo will be presumed.

Acceptance of resolutions other than resolutions proposed will be presumed unless votes against are received at the Museum.

Member's nominations for election to vacant office holder's positions are to be proposed seconded and submitted in writing by post or by email to the Museum by 14<sup>th</sup> August 2020. Appointments from Member's nominations will be by postal and email vote with voting information sent out to be received by 19<sup>th</sup> August and returned to the Museum by 25<sup>th</sup> August 2020. Where no nominations or objections are received against office holders standing for re-election a vote accepting re-election will be presumed.

To reduce costs to the Museum would Members returning voting slips by post please pay postage.

**Summary Reports and Elections**

This notice provides summary salient information from reports to the AGM. Further information can be found on the Museum website <http://www.richmondshiremuseum.org.uk> . Should any Member not able to access the website require reports shown on the website

please send an A4 size pre-paid and addressed envelope to the Museum not later than 11<sup>th</sup> August 2020. Reports will be dispatched to arrive by 14<sup>th</sup> August 2020.

**Summary Financial report 2019/20 year**

The accounts for the year ending 31<sup>st</sup> March 2020 have been independently examined, approved and will be filed with the Charity Commission. There was a surplus of £6,128 for the year, thanks largely to donations of £10,408, an increase in admission fees and a negotiated decrease in electricity and insurance charges.

Our bank balances at the year end were at the healthy level of £40,457.

We have since entered into the difficult times of the Coronavirus which has forced us to close the Museum for the time being and we are grateful for the healthy state of our finances to see us through.

**Summary Hon Directors Report**

The Museum had 3580 visitors during the 2019/20 season. As at 31<sup>st</sup> March we have 7 Hon Life Members; 18 Life Members; 6 Hon Patron Members; 1 Patron Member; 36 Single Members and 24 Family Members. We thank our Membership for their valuable support and, in particular pay tribute to our volunteers for continuing in essential roles. In July the Museum passed Visit England accreditation. Significant repairs & maintenance were carried out within the year. In March 2020 we entered the precautionary phase of the Covid-19 pandemic and withdrew from local events. Rod Issac is standing down from the Committee and we thank him for his work over the last eight years. He is remaining as a Volunteer.

**Summary Curatorial Report**

The second stage of the audit is fully underway now with all of the evidence found being checked through on the database and photographs of the artefacts are being taken to be stored digitally. Two new exhibitions were researched, designed and mounted, Hurst: A lost community and local artist William Sanderson. Both of these were extremely well received and the Hurst exhibition in particular led to a few family history enquiries. In addition to this a series of adult workshops were organized and took place with a decent uptake. The extension to the family provision has proved extremely popular and the 'Wednesday Workshops' during school holidays were always a full house. The curation has extended its reach to the shop with new lines being added which is seeing a huge increase in sales.

**Election of Trustees (Hon Directors)**

Gordon Alexander will retire from office in accordance with the Museum Constitution 14(2). The current Trustees are standing for re-election.

**Election of Management Committee**

The current Committee Members are standing for re-election including Darryl Moore who was co-opted to the Management Committee at the Management Committee meeting 14<sup>th</sup> April 2020.

**Election of Museum Mentor**

F.Rosher is thanked for her continuing support and is standing for re-election.